

**The Stanwich School Parent Association
 Donation in Kind Form**
 (Please attach copies of receipts)

The following item or expense has been donated or underwritten by:

Donor's Name: _____
Address: _____

Telephone: _____

Date	Item Description	Parent Association Event	Amount/Value
		Total	

Thank you for your donation to the Parent Association. Donations or underwritten expenses must be approved in advance by the President or Treasurer. A pre-approved donation or expenditure is treated as a Gift in Kind Donation. Please submit this form, with copies of receipts, to the Parent Association Treasurer Mailbox in the Main Office. Keep your original receipts for your tax returns.

Approvals:
 Committee Chair: _____
 President: _____
 Treasurer: _____